

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**November 5, 2015 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Mr. Dan Mair on November 5, 2015 at 8:00 a.m.

*Members present:*

Mr. Martin Payne	#1
Ms. Michelle Lee	#2
Mr. Parker Dietrich	#21
Dr. Rohn Peterson	#60
Mr. Dan Mair	#69
Mr. Randy Toepke	#122
Mr. Bob Bardwell	#140

*Members not present:*

Dr. Dan Oakley	#6
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*Others present:*

Mr. Eric Scroggs, Executive Director  
Sally Matheney, Special Education Administrator  
Deandra Derr, ACES Parent Group

Moved by Dr. Peterson seconded by Ms. Toepke, to approve the Executive Committee meeting minutes of October 8, 2015, Executive Session Minutes from October 8, 2015, and the bills, treasurer's reports and financial reports of November 5, 2015. All present voted "yea" on roll call vote.

Moved by Mr. Bardwell; seconded by Mr. Dietrich, to approve the employment of Victoria Stopa as full time special education assistant at Germantown Hills Life Skills ATLAS for the remainder of the 2015-16 school year, pending completion of licensure requirements and results of background check. All present voted "yea" on roll call vote.

The Director indicated that all districts except for one have submitted IDEA Flow-Through expenditure reports. If there are any questions regarding this process, the bookkeepers and superintendents should contact the Director.

The Director provided information on the annual Excess Cost documentation process for the IDEA grant. Information will go out to superintendents and bookkeepers in the next few days. Worksheets are due back to the Director by December 18<sup>th</sup>.

Mr. Mair provided information regarding Germantown Hills building project. He indicated that there was a slight problem with the sewer system, which is expected to be resolved, resulting in the project beginning in February or March. The Director indicated that he has begun gathering preliminary feedback from parents of STARS students and WCSEA administration. Once Germantown Hills has approved their project to move forward, WCSEA will begin the formal process of cost analysis, strategic planning in order to determine if a move of WCSEA offices and some programs would be feasible, and if so, what the specifics of the project would be. This process would likely begin in January or February.

The Director indicated that Maureen Whalen, WCSEA Administrator who oversees technology, is in the process of developing a technology plan, which will be shared with the WCSEA board in the spring.

