Woodford County Special Education Association EXECUTIVE COMMITTEE MEETING December 10, 2015 8:00 a.m., WCSEA Office

The meeting was called to order by chairman, Mr. Dan Mair on December 10, 2015 at 8:01 a.m.

Members present:

Mr. Martin Payne #1 arrived at 8:30

Ms. Michelle Lee #2
Dr. Dan Oakley #6
Mr. Parker Dietrich #21
Dr. Rohn Peterson #60
Mr. Dan Mair #69

Mr. Randy Toepke #122 arrived at 8:03

Mr. Bob Bardwell #140

Members not present:

None

Others present:

Mr. Eric Scroggs, Executive Director

Andrea Hartnett, Special Education Administrator

Moved by Dr. Oakley seconded by Mr. Dietrich, to approve the Executive Committee meeting minutes of November 5, 2015, and the bills, treasurer's reports and financial reports of December 10, 2015. All present voted "yea" on roll call vote.

Moved by Dr. Peterson; seconded by Dr. Oakley, to approve the employment of Kathy Burns as full time special education assistant at Germantown Hills Life Skills ATLAS for the remainder of the 2015-16 school year, pending completion of licensure requirements and results of background check. All present voted "yea" on roll call vote.

Moved by Mr. Bardwell; seconded by Mr. Toepke, to approve the FY16 Pre-K and EI grant amendments. All present voted "yea" on roll call vote.

Moved by Mr. Toepke; seconded by Mr. Dietrich, to approve the Attorney Retainer Agreement with Heyl Royster beginning on January 1, 2016. All present voted "yea" on roll call vote.

Moved by Dr. Peterson; seconded by Dr. Oakley, to approve that the closed session minutes from October 8, 2015 and November 5, 2015 remain closed. All present voted "yea" on roll call vote.

The Director indicated that he would still like for districts to submit their excess cost worksheets by December 18th, even though there are unresolved questions. The Director has a conference call with ISBE today and hopes to come to a resolve with the questions.

The Director indicated that WCSEA administration would like to pursue the hiring of a psychologist intern and social work intern for the 2016-17 year. The board agreed that this would be a beneficial move to support PPS staff, and as a recruitment tool.

Mr. Mair provided information regarding Germantown Hills building project. He indicated that the site is being prepped and the intention is to move forward with the project in February or March. The elementary building will be completed and vacated by the end of the 2016-17 school year, making it possible for WCSEA to move in if the WCSEA board decides to pursue the move. Mr. Mair and Mr. Scroggs informed the board that Easter Seals has approached WCSEA and GH regarding the possibility of starting a private day school within the facility. Mr. Scroggs and Mr. Mair will begin doing cost analyses and program proposals over the next couple of months, and bringing the information to the board and stakeholder strategic planning groups to make a decision.

The Director indicated that he is a part of a statewide group of special administrators who are developing a special education program evaluation instrument. There is a possibility that one of the WCSEA districts could pilot the tool during next school year if any districts are interested. The Director will bring more information to the board later in the spring.

The Director asked the superintendents and district administrators to participate in the WCSEA staff evaluation feedback process. This is an important process for the Director to gain information regarding WCSEA staff performance.

here being no further business, on a motion by Dr. Oakley, seconded by Mr. Dietrich, the meeting was
djourned at 8:58 a.m. All present voted "yea".

Chairman

Date

Date

Board Secretary