

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**August 4, 2016, 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Mr. Dan Mair on August 4, 2016 at 8:00 a.m.

*Members present:*

Mr. Tim Damry (Alternate)	#1
Dr. Dan Oakley	#6
Mr. Parker Dietrich	#21
Dr. Rohn Peterson	#60
Mr. Dan Mair	#69
Mr. Randy Toepke	#122
Mr. Bob Bardwell	#140

*Members not present:*

Dr. Michelle Lee	#2
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*Others present:*

Mr. Eric Scroggs, Executive Director  
Maureen Whalen, Special Education Administrator

Moved by Dr. Oakley seconded by Mr. Dietrich, to approve the Executive Committee meeting minutes of June 9, 2016, the bills, treasurer's reports and financial reports of June 30, 2016 and August 4, 2016, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Moved by Mr. Dietrich, seconded by Mr. Toepke, to approve the employment of employees for the 2016-17 year pending the completion of licensure requirements and results of background checks. Those employees include Lindsay Franklin, 1.0 School Psychologist; Deb Fitzgibbons, 0.7 Job Coach; Caitlynn Bane, 1.0 Special Education Teacher at FCE STARS; Michelle Whittington, 0.4 Physical Therapist Assistant; Ellen Breitbarth, 1.0 Special Education Teaching Assistant; Julie Fandel, 0.5 ECE Special Education Teaching Assistant; and April Emery; 1.0 Special Education Teacher at MTHS STARS. All present voted "yea" on roll call vote.

Moved by Mr. Toepke seconded by Mr. Dietrich, to approve the Advocate Eureka Hospital contract for the 2016-17 year for 12 hours of physical therapy services per week at a rate of \$58.26 per hour. All present voted "yea" on roll call vote.

Moved by Dr. Peterson seconded by Mr. Bardwell, to approve the amendment of the Early Retirement Agreement for Darlene Senica, Special Education Teacher, for one additional year through the 2017-18 year, which will be for a total of three years as allowed in the teachers' contract instead of the initial approval of two years. All present voted "yea" on roll call vote.

Moved by Dr. Oakley seconded by Dr. Peterson, to approve the WCSEA Board Policy Manual revision to policy numbers: 2:150, 2:160, 2:200, 2:220, 2:240, 2:250, 2:260, 3:40, 4:50, 4:170, 5:40, 5:50, 5:90, 5:100, 5:120, 5:170, 5:180, 5:270, 5:290, 5:330, 7:10, 7:100, 7:130, 7:140, 7:150, 7:190, 7:200, 7:250, 7:270, 7:290, 7:310, 7:340, 8:30, 8:80, 8:90, 8:110. All present voted "yea" on roll call vote.

Moved by Dr. Peterson seconded by Mr. Bardwell, to approve the updated WCSEA Employee Handbook for the 2016-17 school year. All present voted "yea" on roll call vote.

Moved by Mr. Dietrich seconded by Mr. Toepke, to approve the updated WCSEA Evaluation Plan. All present voted "yea" on roll call vote.

Moved by Dr. Peterson seconded by Mr. Bardwell, to approve the recall of Susan Messer, Carole Hanlon, and Rebecca Speerly, Professionally Licensed Employees for the 2016-17 school year. All present voted "yea" on roll call vote.

Moved by Mr. Dietrich seconded by Mr. Toepke, to approve the recall of Stacey Scott, Amy Stimpert, and April Doty, Educational Support Personnel Employees for the 2016-17 school year. All present voted "yea" on roll call vote.

Moved by Mr. Bardwell seconded by Mr. Dietrich, to approve the closed session minutes from February 4, 2016; March 10, 2016; April 14, 2016; and May 5, 2016 to remain closed. All present voted "yea" on roll call vote.

The Director presented the information reviewed and provided by the Strategic Planning Committee on the proposed Germantown Hills Elementary project. The board discussed the project and financial implications. They also discussed the partnership with Easter Seals to co-inhabit the facility. The proposed plan would be for WCSEA to move administrative offices to the facility along with starting a public day therapeutic program for students with behavior/emotional needs. Easter Seals would run a private day program for students with autism and neurological disorders. The board members were in agreement that having Easter Seals in the facility would offset costs, provide high quality programming in Woodford County rather than having to send students to Peoria, and allow for WCSEA and member districts to access professional development. The board members verbally agreed to move forward with a formal vote on the facility at the September meeting.

Maureen Whalen reviewed the draft technology plan. WCSEA Administration is in the process of working with the cooperative attorney to finalize the Acceptable Use Policy and will finalize the plan once that component is completed.

The Director submitted the personnel report, which included the resignations of Social Worker, Emma Lamotte and Job Coach, Amber Brown effective at the end of the 2015-16 school year, and Special Education Teacher, Adam Mangold, effective immediately.

The Director provided tentative WCSEA program rosters and WCSEA staff assignments for the 2016-17 year.

The Director indicated that first semester WCSEA billing will be calculated the first week of September and sent out to districts at that time.

The Director indicated that the dates have been set for the special education teacher training on September 9, 16, and 23. WCSEA administration will work with the districts to assign teachers to one of the three training dates. Additionally, a session for school administrators will be held on September 19, going over updates in special education, 504, ELL, and RtI. The Director will also be sending out a full WCSEA Professional Development Calendar to all staff.

There being no further business, on a motion by Dr. Oakley, seconded by Mr. Dietrich, the meeting was adjourned at 9:20 a.m. All present voted "yea".

  
Board Secretary

9/8/16  
Date

  
Chairman

9/8/16  
Date