

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**September 11, 2024, 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Dr. Ben Lee on September 11, 2024 at 8:00 a.m.

*Members present:*

Dr. Ben Lee	
Mr. Tim Turner	#1
Mr. Dave Johnson	#2
Dr. David Johnson	#6
Mr. John Streit	#21 arrived at 8:24 a.m.
Mr. Dan Mair	#60
Mr. Sean O'Laughlin	#69
Mr. Bob Bardwell	#122
	#140

*Members absent:*

None

*Others present:*

Dr. Eric Scroggs, Executive Director  
Mrs. Kristin Fehr, Mrs. Julie Gruber, Mrs. Maureen Whalen – WCSEA Administrators  
Brad Davis – Parent Advisory Committee

Moved by Mr. Bardwell seconded by Mr. Johnson, to approve the Executive Committee meeting minutes of August 7, 2024; executive session minutes from August 7, 2024; and treasurer's reports and financial reports of September 11, 2024, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Moved by Mr. Mair; seconded by Mr. Bardwell to approve the E-Learning Plan for Black Partridge School for the next three years. All present voted "yea" on roll call vote.

Moved by Dr. Lee; seconded by Mr. O'Laughlin to approve the recommendation of the Insurance Committee to renew the contract with Blue Cross Blue Shield beginning on October 1, 2024 at an average rate increase of 9.86%. All present voted "yea" on roll call vote.

Moved by Mr. Streit; seconded by Mr. Bardwell to approve the employment of Terra Enlow as Full Time Paraprofessional at Black Partridge for the remainder of the 2024-2025 school year, pending results of background check and completion of licensure requirements. All present voted "yea" on roll call vote.

Moved by Dr. Lee; seconded by Mr. O'Laughlin to approve the leave of absence for Jennifer Kozik, Paraprofessional, from September 1, 2024 through September 31, 2024. All present voted "yea" on roll call vote.

Dr. Scroggs clarified that students in WCSEA programs are claimed for meal reimbursement by the Serving School, not Home District.

Dr. Scroggs reminded the committee members for the WCSEA budget to be approved by the district boards and let him know the date and outcome of the votes.

Dr. Scroggs reviewed district LRE data.

The resignations were submitted for Donna Raines, Full Time Paraprofessional effective August 28, 2024.

The first semester WCSEA Bills are being prepared and will be sent out in the next week. This includes bills for the following services: Administrative, Black Partridge, ECE, Intensive ECE, Skill Builders, Support, Vision/Hearing, and Speech.

Dr. Scroggs indicated that all districts met LEA Determinations for the past year based on preliminary reports.


The professional goals were submitted for the Executive Director and WCSEA Administrators for the 2024-2025 year.


Dr. Scroggs discussed possible professional development activities for him for the upcoming year, including participation in the IASA ISAL program and taking CFBO courses.

Moved by Mr. O'Laughlin, seconded by Mr. Bardwell, to enter into Executive Session at 8:21 a.m. for the Purpose of Employment of Employees (Illinois Open Meetings Act, 5 ILCS 120/2(c)(1)). All present voted "yea" on roll call vote.

Moved by Mr. O'Laughlin; seconded by Mr. Mair, to enter back into open session at 8:37 a.m. No action was taken coming out of Executive Session. All present voted "yea" on roll call vote.

There being no further business, on a motion by Mr. O'Laughlin, seconded by Dr. Lee, the meeting was adjourned at 8:39 a.m. All present voted "yea".

  
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Committee Secretary      10/9/24  
Date

  
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Chairman      10.9.24  
Date