

Woodford County Special Education Association
EXECUTIVE COMMITTEE MEETING
September 10, 2025, 8:00 a.m., WCSEA Office

The meeting was called to order by chairman, Dr. Ben Lee on September 10, 2025 at 8:00 a.m.

Members present:

Dr. Ben Lee	#1
Mr. Tim Turner	#2
Mr. Dave Johnson	#6
Dr. David Johnson	#21
Mr. John Streit	#60
Dr. Adam Brumbaugh	#69
Mr. Sean O’Laughlin	#122
Mr. Bob Bardwell	#140

Members absent:

None

Others present:

Dr. Eric Scroggs, Executive Director
Mrs. Julie Gruber, Mrs. Michelle DuBois – WCSEA Administrators

Moved by Mr. O’Laughlin seconded by Mr. Streit, to approve the Executive Committee meeting minutes of August 6, 2025; and treasurer’s reports and financial reports of September 10, 2025, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Moved by Mr. Brumbaugh; seconded by Mr. Bardwell to approve the E-Learning Plan for Black Partridge School for the next three years. All present voted "yea" on roll call vote.

Moved by Mr. Bardwell; seconded by Dr. Brumbaugh to approve the recommendation of the WCSEA Insurance Committee recommend the continued contract with Blue Cross Blue Shield beginning on October 1, 2024. Renewal rates for premiums were an average increase of 8.5% from 2024-2025 to 2025-2026. All present voted "yea" on roll call vote.

Moved by Mr. Johnson; seconded by Dr. Johnson to approve the revision of the Behavior Interventionist at Black Partridge. All present voted "yea" on roll call vote.

Moved by Dr. Lee; seconded by Mr. Bardwell to approve the employment of Kenna Campbell for employment as a paraprofessional at Black Partridge for the 2025-2026 school year, pending results of background checks and completion of licensure requirements and employment of Matt Kirkham as Behavior Interventionist at Black Partridge for the 2025-2026 school year. All present voted "yea" on roll call vote.

Dr. Scroggs discussed bank and investments accounts and received feedback from the superintendents of different options to receive more interest and investment income.

The Private Proportionate Share plan was reviewed for the 2025-2026 year.

The strategic plan was reviewed and updates of activities were provide.

Dr. Scroggs reminded the committee members for the WCSEA budget to be approved by the district boards and let him know the date and outcome of the votes.

The personnel report was submitted:

- Rescind employment offer to Nicole Black due to not fulfilling background check requirements. Discuss further in Closed Session
- Job Abandonment of Caleb Schellenberg, Paraprofessional in Intensive ECE due to no communication or attending work during the 2025-2026 school year. Discuss further in Closed Session
- Submit the Retirement Intent for Susan Rutkowski, Teacher at Fieldcrest Bright Beginnings, effective the end of the 2028-2029 school year.

The first semester WCSEA Bills are being prepared and will be sent out in the next week. This includes bills for the following services: Administrative, Black Partridge, ECE, Intensive ECE, Skill Builders, Support, Vision/Hearing, and Speech.

Dr. Scroggs indicated that all districts met LEA Determinations for the past year based on preliminary reports.

The professional goals were submitted for the WCSEA Administrators for the 2025-2026 year.

Dr. Scroggs discussed ISBE Cyclical Monitoring and the need to have all special education teachers in the cooperative engage in the professional development associated with IEP development and implementation.

Dr. Scroggs indicated that a pilot of Work Based Learning employment would take place during second sesmeter with a student from MTHS who will work in the MGS Bright Beginnings class.

Moved by Dr. Johnson, seconded by Mr. Johnson, to enter into Executive Session at 8:39 a.m. for the Purpose of Employment of Employees (Illinois Open Meetings Act, 5 ILCS 120/2(c)(1). All present voted "yea" on roll call vote.

Moved by Dr. Johnson; seconded by Mr. Streit, to enter back into open session at 8:49 a.m. No action was taken coming out of Executive Session. All present voted "yea" on roll call vote.

There being no further business, on a motion by Mr. O'Laughlin, seconded by Mr. Streit, the meeting was adjourned at 9:03 a.m. All present voted "yea".



Committee Secretary

10/8/25

Date



Chairman

10/8/25

Date