

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**October 12, 2016, 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Mr. Dan Mair on October 12, 2016 at 8:02 a.m.

*Members present:*

Dr. Michelle Lee	#2
Dr. Dan Oakley	#6
Mr. Parker Dietrich	#21
Dr. Rohn Peterson	#60
Mr. Dan Mair	#69
Mr. Randy Toepke	#122
Mr. Bob Bardwell	#140

*Members not present:*

Mr. Martin Payne	#1
------------------	----

*Others present:*

Mr. Eric Scroggs, Executive Director  
Andrea Hartnett, Special Education Administrator

Moved by Dr. Oakley, seconded by Mr. Toepke, to approve the Executive Committee meeting minutes of September 8, 2016, the bills, treasurer's reports and financial reports of October 12, 2016, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

The Director provided an overview of the FY16 Annual Financial Report. A motion was made by Mr. Toepke, seconded by Mr. Bardwell, to approve the 2015-16 WCSEA Annual Financial Report as presented. All present voted "yea" on roll call vote.

The Director provided an update on the WCSEA/Easter Seals facility. The lease is currently being developed by the cooperative attorney. WCSEA is beginning stakeholder planning for the new facility beginning tonight. These planning sessions will develop aspects of the building including renovations, curriculum, and procedures. Mr. Mair indicated that the Germantown building project is still on track to be completed by the end of the school year to allow WCSEA to immediately get in for renovations and moving in over the summer.

The board discussed English Language Learning requirements. The Director referred to the administrative training that was conducted in September that provided an overview of eligibility and program requirements and indicated that WCSEA is willing to help in any way necessary with regards to ELL students.

The Director indicated that he is representing IAASE on the stakeholder Funding Commission group. He asked the superintendents of the board to provide any feedback they have as the proposals are coming forward from the commission and legislature.

The Director thanked the superintendents for making arrangements for teachers and administrators to attend the WCSEA trainings held in September. The trainings were a success and elicited a lot of good conversation and ideas for improvement of practices with regards to Rtl, special education services, and writing sound IEPs.

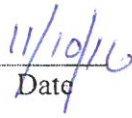
The Director submitted the Personnel Report, including the resignation of Physical Therapist Assistant, Michelle Whittington, effective October 20, 2016.

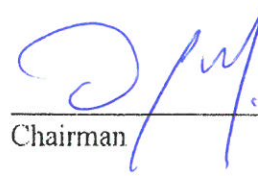
Moved by Dr. Peterson: seconded by Mr. Dietrich to enter into executive session at 8:27 a.m. to enter into Executive Session for the Purposes of Discussing Employment of Employees, and Discussing the Purchase or Lease of Real Property by the Cooperative (Illinois *Open Meetings Act*, 5 ILCS 120/2(c)(1)(5)). All present voted "yea"..

Moved by Mr. Toepke: seconded by Dr. Oakley to enter back into open session at 8:42 a.m. All present voted "yea". No action was taken as a result of executive session.

There being no further business, on a motion by Mr. Dietrich, seconded by Mr. Toepke, the meeting was adjourned at 8:42 a.m. All present voted "yea".

  
Board Secretary

  
Date

  
Chairman

  
Date