

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**November 14, 2019, 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Dr. Dan Oakley on November 14, 2019 at 8:00 a.m.

*Members present:*

Mr. Martin Payne	#1
Mr. Daren Lowery	#2
Dr. Dan Oakley	#6
Mr. Duane Schupp	#21
Mr. Thomas Welsh	#60
Mr. Dan Mair	#69
Mr. Sean O’Laughlin	#122
Mr. Bob Bardwell	#140

*Members absent:*

None

*Others present:*

Dr. Eric Scroggs, Executive Director  
Mrs. Lindsay Franklin – WCSEA Administrator

Moved by Mr. Payne seconded by Mr. O’Laughlin, to approve the Executive Committee meeting minutes of October 10, 2019, and treasurer’s reports and financial reports of November 14, 2019, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Dr. Scroggs reminded the superintendents to submit responses to this month’s question from the Parent Advisory Committee.

Moved by Mr. Lowery seconded by Mr. Bardwell, to approve the employment of Madelyn Barbic as special education teacher at Black Partridge beginning on January 6, 2020 and Rosemary O’Shea as paraprofessional at Black Partridge beginning December 2, 2019; both pending completion of licensure requirements and results of background checks. All present voted "yea" on roll call vote.

Dr. Scroggs will finalize IDEA Internal Audits with each district superintendent. This is a requirement of GATA and must be completed when there are sub recipients of grants.

This year, Excess Cost will be completed in IWAS by each district. The system is currently under maintenance but Dr. Scroggs will work to provide instructions once the system is ready. Excess Cost information must be submitted in IWAS by January 31<sup>st</sup>.

Dr. Scroggs indicated that the 1% exceptions for DLM have been submitted to ISBE in behalf of the identified districts. Once we receive a response from ISBE, WCSEA Administrators will work with the districts to further respond or make any changes to IEPs if necessary.

The resignation of Caden Kuehn, Part Time Custodian effective November 20, 2019 and Ellen Breitbarth and Kelly Fite, Paraprofessionals, effective December 20, 2019.

Dr. Scroggs provided a brief update on the increasing OT numbers. He will be working with Elise Bartman, Occupational Therapist to monitor numbers and add additional COTA time if necessary.


Dr. Scroggs indicated that he will begin seeking formal feedback from district administrators for WCSEA staff evaluations. He highly encourages all districts to provide specific feedback for the purposes of the evaluations.

WCSEA administration is currently working on program and staffing projections for FY21. If changes in staffing are going to be requested, Dr. Scroggs asked superintendents to let him know so the requests can be considered when recruiting staff over the next few months.

A motion was made by Mr. Payne seconded by Mr. Mair at 8:23 a.m. to enter into Executive Session for the Purposes of Discussing Employment of Employees. (Illinois *Open Meetings Act*, 5 ILCS 120/2(c)(1)). All present voted "yea" on roll call vote.

A motion was made by Mr. Lowery; seconded by Mr. Welsh at 8:36 a.m. to enter back into open session. No action was taken as a result of Executive Session. All present voted "yea" on roll call vote.

There being no further business, on a motion by Mr. O'Laughlin, seconded by Mr. Payne the meeting was adjourned at 9:08 a.m. All present voted "yea".

  
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Board Secretary

12/12/19  
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Date

  
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Chairman

12-12-19  
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Date