

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**April 10, 2024, 8:00 a.m.**

The meeting was called to order by vice-chairman, Dr. Ben Lee on April 10, 2024 at 8:00 a.m.

*Members present:*

Dr. Ben Lee	#1	
Mr. Tim Turner	#2	
Mr. Dave Johnson	#6	arrived at 8:03
Dr. David Johnson	#21	
Mr. Dan Mair	#69	
Mr. Sean O’Laughlin	#122	
Mr. Bob Bardwell	#140	

*Members not present:*

Mr. John Streit	#60
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*Others present:*

Dr. Eric Scroggs, Executive Director  
Mrs. Maureen Whalen, Julie Gruber and Andrea Hartnett, WCSEA Special Education Administrators  
Mr. Brad Davis, PAC Chair

Moved by Mr. O’Laughlin, seconded by Mr. Bardwell to approve the Executive Committee meeting minutes of March 13, 2024; the Executive Session minutes from March 13, 2024; the bills, treasurer’s reports and financial reports of April 10, 2024; and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Moved by Mr. O’Laughlin, seconded by Mr. Bardwell, to approve the employment of Leslie Grabenstetter as full time kitchen manager for the 2024-25 school year, pending results of background results. All present voted "yea" on roll call vote.

Moved by Mr. Turner, seconded by Mr. Mair, to approve the Salary agreement for the school psychologists for the 2024-2025 and 2025-2026 school years. All present voted "yea" on roll call vote.

Moved by Mr. Johnson, seconded by Mr. Turner, to approve the Infinitec Contract for 2024-2025 for the cost of approximately \$4400. All present voted "yea" on roll call vote.

Moved by Mr. Bardwell, seconded by Dr. Lee, to approve the contract with Carle Eureka Hospital for physical therapy services for the 2024-2025 year for 20 hours per week at a rate of \$66 per hour. All present voted "yea" on roll call vote.

Moved by Mr. O’Laughlin, seconded by Mr. Johnson, to approve the contract with Frontline for Absence Management System for the 2024-2025 year. All present voted "yea" on roll call vote.

Moved by Dr. Johnson, seconded by Mr. Johnson, to approve the contract with Embrace for EmbraceIEP, Embrace504, EmbraceDS, and EmbraceEval for the 2024-2025 year. All present voted "yea" on roll call vote.

Moved by Dr. Lee seconded by Dr. Johnson to approve the three year contract agreement for Dr. Eric Scroggs, Executive Director All present voted "yea" on roll call vote.

Moved by Mr. Turner, seconded by Mr. Mair, to approve the contract and salary for the 2024-2025 year for WCSEA Administrators Maureen Whalen, Kelli Peterson, Andrea Hartnett, Kristin Fehr, Julie Gruber, Michelle DuBois, Shawn Joraanstad, Jaclyn Nix and Katie Duckworth. All present voted "yea" on roll call vote.

Dr. Scroggs provided an update on staffing and the budget for 2024-2025. Several positions still need filled for next year.

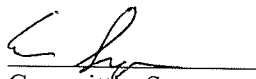
Dr. Scroggs provided information regarding summer school and ESY. More information will be sent in mid May to districts so they can plan transportation. WCSEA will move back to billing for ESY again after 2 years of ESSER funds covering the program costs.

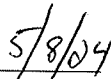
Amendment of the retirement of Tim Deeter, Teacher at the end of the 2023-24 year. Resignations of Haley Pisel, Paraprofessional on March 22, 2024; Chelsea Williams, Paraprofessional on April 12, 2024 and Garrett Nix, Paraprofessional and Chrissy Zehr, Teacher at the end of the 2023-24 year.


Dr. Scroggs reminded superintendents to convene a committee to update their RTO plans and submit to ISBE by June 30, 2024.

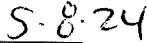
Dr. Scroggs provided an update of work with Eureka College, Grand Canyon, and ISU for the development of special education teacher and school psychologist programs.

There being no further business, on a motion by Mr. O'Laughlin, seconded by Mr. Bardwell, the meeting was adjourned at 8:25 a.m. All present voted "yea".

  
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Committee Secretary

  
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Date

  
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Committee Chairman

  
\_\_\_\_\_  
Date