

Woodford County Special Education Association
EXECUTIVE COMMITTEE MEETING
May 5, 2016, 8:00 a.m., WCSEA Office

The meeting was called to order by chairman, Mr. Dan Mair on May 5, 2016 at 8:04 a.m.

Members present:

Mr. Martin Payne	#1	
Ms. Michelle Lee	#2	
Dr. Dan Oakley	#6	
Mr. Parker Dietrich	#21	
Dr. Rohn Peterson	#60	Arrived at 8:15 am
Mr. Dan Mair	#69	
Mr. Randy Toepke	#122	

Members not present:

Mr. Bob Bardwell	#140
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Others present:

Mr. Eric Scroggs, Executive Director
Maureen Whalen, Special Education Administrator
DAndra Derr, ACES Parent Group

Moved by Dr. Oakley seconded by Mr. Dietrich, to approve the Executive Committee meeting minutes of April 14, 2016, Executive Session from April 14, 2016, the bills, treasurer's reports and financial reports of May 5, 2016, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Moved by Dr. Oakley; seconded by Mr. Payne to enter into executive session at 8:05 a.m. for the Purposes of Discussing Employment of Employees, and Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees. (Illinois *Open Meetings Act*, 5 ILCS 120/2(c)(1)(2). All present voted "yea"..

Moved by Mr. Payne; seconded by Mr. Dietrich to enter back into open session at 8:22 a.m. All present voted "yea".

Moved by Mr. Toepke, seconded by Mr. Dietrich, to approve the employment of Danielle Rys and Jenny Martin as full time special education teaching assistants for the 2016-17 school year and Adam Mangold as special education teacher beginning in January of 2017, pending completion licensure requirements and results of background check. All present voted "yea" on roll call vote.

Moved by Mr. Dietrich seconded by Dr. Oakley, to approve the Infinitec Contract for the 2016-17 year at a cost of \$3,541.45. All present voted "yea" on roll call vote.

Moved by Dr. Oakley seconded by Mr. Toepke, to approve the Teacher, PPS, Teaching Assistant, Motor, and Office contracts for the 2016-17 and 2017-18 school years. All present voted "yea" on roll call vote.

Moved by Mr. Dietrich seconded by Ms. Lee. to approve the administrative contracts for Sally Matheney, Maureen Whalen, Andrea Hartnett, and Kelli Peterson for the 2016-17 year, and salaries for the above administrators and Eric Scroggs, Director. All present voted "yea" on roll call vote.

Moved by Mr. Payne seconded by Mr. Toepke. to approve Teacher Evaluation Student Growth Plan to be implemented for the 2016-17 school year. All present voted "yea" on roll call vote.

The Director and Mr. Mair provided an update on the GH building project. Mr. Mair and Mr. Scroggs indicated that the GH building project is moving forward as expected, and planning for the WCSEA offices and programs will take place during the summer. Mr. Mair and Mr. Scroggs indicated that a strategic planning session will take place in June.

The Director indicated that the WCSEA OT department is proposing the implementation of OT Toolkits at each elementary school in the cooperative. WCSEA will assemble the initial toolkits at a cost of around \$100-\$150, and replacement of supplies will be the responsibility of the districts. The board agreed to moving forward with the toolkits.

The Board Chairman provided a brief overview of the Director's evaluation. Continued communication with the board and districts with regards to staff and finances is appreciated.

The Director indicated that the process of FY17 budget development has begun. A tentative budget will be presented at the June board meeting.

The Director indicated that 3 districts did not meet Maintenance of Effort requirements. Two of the three have been resolved and the Director is working with the final district to come to a resolution through exceptions. The Director will continue to keep the board updated.

The Director submitted the Personnel Report, including the resignation of Speech Language Pathologists Lauren Seimers and Marcy Short, and Social Worker Marie Pattelli at the end of the 2015-16 school year.

The Director provided the board a list of students who will receive summer services. Finalized placements for the Summer Autism Program will take place in the next week and WCSEA Administration will communicate this information to superintendents and transportation directors as soon as it becomes available.


The Director provided an update on WCSEA program rosters and staffing for the 2016-17 year. Updated information will be provided each month through September.

The Director and board congratulated Board Member, Michelle Lee on the completion of her Doctoral Degree.

There being no further business, on a motion by Dr. Oakley, seconded by Mr. Dietrich, the meeting was adjourned at 9:15 a.m. All present voted "yea".


Board Secretary

6/9/16
Date


Chairman

6/9/16
Date