

**WOODFORD COUNTY SPECIAL EDUCATION ASSOCIATION**  
**Lowpoint-Washburn/Roanoke Bright Beginnings PFA/ECE Classroom**  
**Washburn Grade School**

**2026-2027**  
**ENROLLMENT LETTER**

Welcome! I am Allie Hattan, your child's teacher and I am excited to work with you this year! (Insert Para's name) is the teacher assistant. We love preschool!

**New Students Only Required Orientation/Supply Drop Off:**

**Please plan to attend this mandatory event on Wednesday, August 12th.**

**Roanoke- Drop in anytime between 9:00am-10:30am.**

**Washburn- Drop in anytime between 10:15am-11:45am.**

You and your preschooler will be able to view the classroom, meet the staff and ask questions.

**New families bring -**

- ★ **the courthouse copy of the birth certificate,**
- ★ **physical with immunization record, and**
- ★ **the proof of income (if both parents are working, income verification is needed from both parents). Items accepted include: W2 form, 2 consecutive pay stubs, proof of WIC benefits, proof of SNAP benefits, parent's medicaid card, recent tax return.**
- ★ All families will receive a calendar and handout about classroom procedures.

**\*Please remember that all paperwork must be received and new parents must attend orientation in order for your child to start school**

**Returning Student Families - do not need to attend orientation. You may come on August 12th between 1:00pm-2:50pm to drop off supplies.**

**First day of class: Thursday, August 13, 2026**

**Class Times: Morning class 8:00-10:30 Afternoon class: 12:30-3:00**

**Paperwork: All families - fill out the required registration forms on the WCSEA website (wcsea.us).**

**About the classroom:** You can reach Allie Hattan at school (309-248-7221 Ext. 1315) from 10:40-12:20 or 3:00-3:20. You can also text Allie Hattan through the (Seesaw app?) or email (email address).