

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**February 4, 2016, 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Mr. Dan Mair on February 4, 2016 at 8:02 a.m.

*Members present:*

Dr. Dan Oakley	#6
Mr. Parker Dietrich	#21
Dr. Rohn Peterson	#60
Mr. Dan Mair	#69
Mr. Randy Toepke	#122
Mr. Bob Bardwell	#140

*Members not present:*

Mr. Martin Payne	#1
Ms. Michelle Lee	#2

*Others present:*

Mr. Eric Scroggs, Executive Director  
Kelli Peterson, Special Education Administrator

Moved by Dr. Oakley seconded by Mr. Dietrich, to approve the Executive Committee meeting minutes of January 7, 2016, and the bills, treasurer's reports and financial reports of February 4, 2016. All present voted "yea" on roll call vote.

The Director and Mr. Mair provided an update on the GH building project. Mr. Mair indicated that bids will go out in March and construction is anticipated to be completed by the end of the 2016-17 school year. They also indicated that they have met with Easter Seals about co-occupying the GH facility. A strategic planning group will be formed in March to begin gaining stakeholder feedback on a possible move into the facility.

The Director indicated that WCSEA administration will be holding a training for all special education teachers on several topics. The board has a discussion about the best time to conduct the training. The Director will work with the districts in order to establish 2-3 dates in the fall to conduct the training. These dates will be finalized once the school calendars are approved.

The Director submitted the current WCSEA program rosters and reminded the board that second semester billing has been sent.

The Director reminded the board to submit their IDEA Subgrant Expenditure Reports to WCSEA for reimbursement, after second semester bills are paid.

The Director let the board know that the 2015-16 IDEA Needs Assessment will be sent out via SurveyMonkey. He asked for administrative teams from each district to complete prior to the March board meeting. Results will be provided at that meeting.

The Director reminded the board that the ACES Administrative Panel will take place on February 8<sup>th</sup> from 6:00-7:30. He thanked the administrators and staff who are participating.

Moved by Mr. Toepke; seconded by Mr. Dietrich to enter into executive session at 8:44 a.m. to enter into Executive Session for the Purposes of Discussing Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees. (Illinois *Open Meetings Act*, 5 ILCS 120/2(c)(2). All present voted "yea".

Moved by Dr. Oakley; seconded by Mr. Dietrich to enter back into open session at 9:15 a.m. All present voted "yea". No action was taken as a result of executive session.

There being no further business, on a motion by Mr. Bardwell, seconded by Mr. Dietrich, the meeting was adjourned at 9:23 a.m. All present voted "yea".

  
Board Secretary

3/10/16  
Date

  
Chairman

3/10/16  
Date