

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**September 14, 2017, 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Mr. Dan Mair on September 14, 2017 at 8:00 a.m.

*Members present:*

Mr. Martin Payne	#1
Dr. Dan Oakley	#6
Mr. Duane Schupp (Alternate)	#21
Dr. Rohn Peterson	#60
Mr. Dan Mair	#69
Mr. Sean O'Laughlin	#122
Mr. Bob Bardwell	#140

*Members not present:*

Dr. Michelle Lee	#2
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*Others present:*

Dr. Eric Scroggs, Executive Director  
D'Andra Derr, ACES Parent Group

Moved by Mr. Payne, seconded by Mr. Bardwell, to approve the Executive Committee meeting minutes of August 3, 2017, the bills, treasurer's reports and financial reports of September 14, 2017, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

The Director provided an overview of the 2017-18 budget during the Budget Hearing. Moved by Dr. Oakley, seconded by Mr. Bardwell, to approve the 2017-18 WCSEA final budget as presented. All present voted "yea" on roll call vote.

Moved by Dr. Oakley, seconded by Dr. Peterson, to approve the employment of employees for the 2017-18 school year for the following employees, pending completion of licensure requirements and results of background check: Maranda Romeo, 1.0 FTE Teaching Assistant; Chenoa Tolan, 1.0 FTE Teaching Assistant; Amber Wagoner, 0.5 FTE Teaching Assistant; Tonya Gigous, 1.0 FTE Teaching Assistant; and Kali Latham, 0.5 FTE Vocational Specialist. All present voted "yea" on roll call vote.

Moved by Mr. Payne, seconded by Mr. O'Laughlin, to approve the appointment of Sharon Schrock as WCSEA Treasurer, authorized to sign checks and reconcile WCSEA bank statements. All present voted "yea" on roll call vote.

Moved by Dr. Oakley, seconded by Mr. Schupp, to approve the Health Insurance Renewal with United Healthcare effective October 1, 2017 at a rate increase of 11.5%. All present voted "yea" on roll call vote.

Moved by Mr. O'Laughlin, seconded by Mr. Bardwell, to approve the revisions to the Board Policy Manual numbers: 2:220-E3, 2:260, 7:275, and 8:70. All present voted "yea" on roll call vote.

The Director discussed the new finding model and how it will apply to the special education cooperative. We currently receive special education personnel reimbursement, but the new model will place personnel into GSA, resulting in our funding level at the FY17 allocation. The concern is that our FY17 level is approximately

\$23,000 less than our anticipated level in FY18. Additionally, we are placed in Tier 4, which means that we are stuck at our FY17 level and will likely receive no increases.

The Director received feedback on conducting training for special education teachers in preparing annual reviews and writing IEPs. The board asked the Director to work with each district's special education teacher through the WCSEA administrators serving each district.

The Director submitted the resignation of Special Education Teaching Assistant, Janet Tol, effective the end of the 2016-17 school year; Special Education Teaching Assistant, Meredith Mauzy, effective the end of the work-day on September 1, 2017; and Brooke Beck and Kelli Jones, Special Education Teaching Assistants effective August 15, 2017.

The Director submitted the Director's and WCSEA administrative professional goals for the 2017-18 year.

The Director reminded superintendents that the first semester billing will be sent this week. This includes the annual bill for the Administrative Budget, and first semester bills for Life Skills, STARS, Black Partridge, Support, and Speech. Also included are the summer Autism and Speech bills. Numbers are based on the WCSEA budget and actual student enrollment as of September 15<sup>th</sup>. Second semester billing will take place in January and final adjusted billing based on actual enrollment throughout the year takes place in June. Final adjusted billing based on actual costs then takes place in October of the following fiscal year. The Director submitted the director and administrators' goals for the 2016-17 school year.

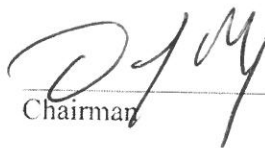
The Director provided an update on Black Partridge start up costs. At this time, the start up costs are approximately \$64,000, of which approximately \$30,000 will be shared with Easterseals and the ROE. Originally, the WCSEA board had given the authorization to the Director for a cost of \$110,000 to come from WCSEA reserves. At this time, \$34,000 would come from reserves if no surplus from unrestricted Medicaid funds from FY18. If there is a surplus, the amount taken from reserves will be reduced.

Due to a conflict in schedules for several board members and the Director, the board decided to move the October 12, 2017 board meeting to 7:00 a.m.

There being no further business, on a motion by Mr. O'Laughlin, seconded by Mr. Payne, the meeting was adjourned at 8:35 a.m. All present voted "yea".

  
Board Secretary

10/10/17  
Date

  
Chairman

10/10/17  
Date