

Woodford County Special Education Association
EXECUTIVE COMMITTEE MEETING
January 10, 2019, 8:00 a.m., WCSEA Office

The meeting was called to order by chairman, Dr. Dan Oakley on January 10, 2019 at 8:01 a.m.

Members present:

Mr. Martin Payne	#1	
Mr. Daren Lowery	#2	
Dr. Dan Oakley	#6	
Mr. Duane Schupp	#21	
Dr. Rohn Peterson	#60	Arrived at 8:55am
Mr. Dan Mair	#69	Arrived at 8:09am
Mr. Sean O'Laughlin	#122	
Mr. Bob Bardwell	#140	Arrived at 9:27am

Members not present:

Others present:

Dr. Eric Scroggs, Executive Director
Andrea Hartnett, Special Education Administrator
Maureen Whalen, Special Education Administrator
Kelli Peterson, Special Education Administrator
Lindsay Franklin, Special Education Administrator
Kristin Fehr, Special Education Administrator
Alyssa Short, Megan Mutti, ACES Parent Group
Connie Davis, Parent

Moved by Mr. O'Laughlin, seconded by Mr. Schupp to approve the Executive Committee meeting minutes of December 13, 2018; the bills, treasurer's reports and financial reports of January 10, 2018; and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

No visitor comments

Moved by Mr. Payne, seconded by Mr. O'Laughlin, to approve the employment of Emily Hilbert, special education paraprofessional at Black Partridge School, pending completion of licensure requirements and results of background check. All present voted "yea" on roll call vote.

Moved by Mr. O'Laughlin, seconded by Mr. Lowery, to approve the change of FTE from 0.7 to 1.0 for Elizabeth Nass, paraprofessional in the Skill Builders class at Fieldcrest Primary, effective immediately. All present voted "yea" on roll call vote.

Moved by Mr. Mair, seconded by Mr. Schupp, to approve the Release of the Following Close Session Minutes: 3/8/18, 4/12/18, 5/10/18, and 6/14/18 to be opened, and the minutes from 8/7/18 and 10/11/18 to remain closed. All present voted "yea" on roll call vote.

Moved by Mr. O'Laughlin, seconded by Mr. Schupp, to approve Gorenz and Associates as the cooperative Auditor for the FY19 audit at a cost not to exceed \$8150. All present voted "yea" on roll call vote.

Dr. Scroggs indicated that 7 of 8 Excess Cost reports have been approved by ISBE and is working with ISBE on the other district's approval.

Dr. Scroggs submitted the annual seniority report to the Executive Committee.

Dr. Scroggs reviewed the draft of the WCSEA Articles of Agreement amendment, which outlined proposed changes to the governing structure of WCSEA. The board members reviewed the changes from Germantown Hills being the administrative agent to the establishment of a Governing Board, which would include one board member from each district board of education. The Executive Committee would maintain the operational oversight of the cooperative, but the Governing Board would be responsible for the approval of the budget, hiring and termination of the director, and any purchase and lease of property. Questions were asked regarding the evaluation and discipline of the director, and whether each district also needs to approve the WCSEA budget or if the Governing Board approval of the budget will suffice. Dr. Scroggs will work with the cooperative attorney to answer these questions and bring a second reading to the February meeting. In the meantime, superintendents will provide an informational overview of the potential amendment and also let them know that a board representative will need to be selected.

Dr. Scroggs presented the following items for discussion from the executive committee members:

1. OT/PT Costs:

A. Current: IDEA: \$29,485 IDEA Preschool: \$95,389 Support: \$266,670

TOTAL: \$391,544

- IDEA and Preschool are grant funded. Support is billed per district proportion to district population

B. Proposals:

1. Build a portion of OT and PT costs into WCSEA program and support budgets
 - WCSEA would bill proportionally by ECE-8th grade and high school
 - Build some OT and PT costs into WCSEA programs, primarily ECE and Skill Builders
 - Each district's IDEA Preschool portion will now flow directly to districts. We will need to outline the district grant to pay for preschool expenses.
1. Bill proportionally based on IEP student population by district
2. Bill proportionally based on total student population by district
3. Bill based on usage

C. Current ECE Numbers:

- PT:
 - ECE - 12
 - K-8 - 34
 - 9-12 - 0
 - WCSEA Programs - 22
- OT:
 - ECE - 27
 - K-4 RtI - 74
 - K-8 IEP - 89
 - 9-12 IEP - 2

2. Out of District Numbers and Tuition Costs (Handout)

- 2019-2020 High School STARS Program
 - Keep the program at a location other than MTHS and change the criteria for the type of needs within the program (more internalizing behaviors, not overt/aggressive behavior difficulties)
 - Eliminate the STARS program at the High School level and absorb students into district programs or Black Partridge
- 2019-2020 MTHS Skill Builders Program
 - The number of students and needs require the need for a 3rd classroom at MTHS Skill Builders
 - Increase to 3 classrooms
 - Possibly incorporate a “transition” component within the program
 - Apartment with washer/dryer, sink, etc
 - Community/job opportunities

3. Staffing recommendations for Black Partridge

- 4-5 classrooms
 - Limiting the number of Tazewell-Mason students
 - Part-Time evening custodian \$3,333
 - SRO \$7,500
 - Additional administrative support \$35,000 est
 - Currently responsible for evaluation of 40 and supervision of near 50
 - 65-70 IEPs
 - Intakes of new students
 - SIS data entry for course codes, assessment, etc
 - Crisis management and problem solving
 - Prior to BP/ES, we had 4 coordinator positions
 - Now we have 4 dedicated to WCSEA, but more responsibility on the “principal” position at Black Partridge
 - Additionally, the supervision of the STARS and Skills Builder positions have become increasingly demanding with the needs of the student, putting more of a burden on the district administrators who house programs
- Current Tuition (4 classrooms and 31 students) = \$20,811
 Proposed Tuition (5 classrooms and 40 students) = \$21,49

4. FY20 Budget


- See handout
- OT Costs (\$95,389) would be absorbed into the budget and districts would pay for these costs through additional Preschool IDEA funds
- Inservice Costs from IDEA? (\$72,000 est) would be absorbed in the budget and districts would pay for these costs through additional IDEA Flow Through funds
- Before staff raises, my budget proposal would increase overall expenses by \$42,080. This would include an additional Skill Builders class to account for increased numbers.

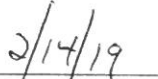
5. District programs and services

- Procedures for placement into WCSEA and out of district programs
 - Data

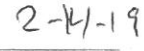
- FBA/BIP and observation/consultation by WCSEA Admin/PPS for placement in BP and STARS
- Consideration of intermediate options such as shortened day, individualized program prior to placement in WCSEA programs
- Discussion regarding the consideration of programming at the district level to place students with more moderate needs (continuum of services)

There being no further business, on a motion by Mr. Mair, seconded by Mr. Schupp, the meeting was adjourned at 10:37 a.m. All present voted "yea".


Board Secretary


Date


Chairman


Date