

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**December 14, 2017, 8:00 a.m., WCSEA Office**

The meeting was called to order by chairman, Mr. Dan Mair on December 14, 2017 at 8:00 a.m.

*Members present:*

Mr. Martin Payne	#1
Dr. Michelle Lee	#2
Mr. Parker Dietrich	#21
Dr. Rohn Peterson	#60
Mr. Dan Mair	#69
Mr. Sean O'Laughlin	#122
Mr. Bob Bardwell	#140

*Members not present:*

Dr. Dan Oakley	#6
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*Others present:*

Dr. Eric Scroggs, Executive Director  
Maureen Whalen, Special Education Administrator  
Mrs. Derr, Mrs. Parks, Mrs. Baker, Mrs. Mutti, Mrs. Garber, Mrs. Short – ACES Parent Group

Moved by Mr. O'Laughlin, seconded by Mr. Dietrich, to approve the Executive Committee meeting minutes of November 9, 2017, the bills, treasurer's reports and financial reports of December 14, 2017, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

The ACES group attended the meeting as a follow up from their request in November to add parental representation to the WCSEA Executive Committee. Dr. Scroggs and Mr. Mair have gathered information from the WCSEA Attorney, Jay Greening, and ISBE. The legal opinion from Mr. Greening is that the School Code only calls for a local school board member or superintendent to be a member of a special education cooperative Executive Committee. Additionally, Mark Schudel, Acting Director of Special Education at ISBE agreed and indicated that any changes to membership should be voted as changes to the Articles of Agreement. He suggested to establish an advisory committee with parents and board members that meets regularly. The ACES group provided information on other cooperatives that have local school board membership and indicated that they are formally requesting that one or two local school board members be added to the Executive Committee. Dr. Scroggs indicated that whether or not the make-up of the board changes, an advisory committee would be established and indicated that he would be in touch with ACES membership to meet to discuss. Additionally, Mr. Mair indicated that he or Dr. Scroggs would follow up with ACES representatives regarding next steps to considering their request.

The Director provided information regarding the hiring of psychologists and social workers for the 2018-19 year. He indicated that there is a small pool of candidates, especially for psychologists, and would begin the hiring process immediately. He also recommended the hiring of a psychologist intern to help with recruitment. The board agreed in moving forward with a psychologist intern.

The Director indicated that there is a conflict with the February 8, 2018 meeting and an IASA workshop on ESSA. Executive Committee members agreed to move the meeting to February 7, 2018.

A motion was made by Mr. Dietrich, seconded by Dr. Lee to enter into Executive Session at 8:31 a.m. for the purposes of Discussing Employment of Employees (Illinois Open Meetings Act, 8 ILCS 120/2(c)(1). All present voted "yea."

A motion was made by Mr. Payne, seconded by Mr. Dietrich to enter back into open session at 8:42 a.m. All present voted "yea." No action was taken out of Executive Session.

Moved by Dr. Peterson, seconded by Mr. Bardwell, to approve the employment of Jackie Oelze, Full Time Teaching Assistant, for the remainder of the 2017-18 school year. All present voted "yea" on roll call vote.

Moved by Dr. Leet, seconded by Dr. Peterson, to approve the Retirement Incentive for Pam Northrup, Social Worker for the 2022-23, 2023-24, and 2024-25 school years per the negotiated contract agreement. All present voted "yea" on roll call vote.

Mrs. Maureen Whalen, WCSEA Administrator provided an update on the re-compete process for the 3-5 PreK grant. She indicated that she has provided data to support the need for Pre-K programs in Woodford County. There was discussion about the contingency plan for RIFing staff and providing only ECE special education services if the grant is not approved in a timely manner.

The Director reminded board members to submit the Excess Cost worksheets to WCSEA by the end of the calendar year. This will give the Director the month of January to review and submit to ISBE by the deadline of January 31, 2018.

The Director indicated that he is serving as the assessment coordinator for all WCSEA special programs and will work with district staff on the appropriate input of data in SIS for DLM, PARCC, and the Science Assessment.

The Director indicated that the WCSEA Strategic Planning Committee will convene in the spring to update the strategic plan. This process has always included WCSEA administration and staff, and will include parents as well.

The Director indicated that he would be sending out requests for feedback of WCSEA staff for the evaluation process and asks that district administrators provide detailed feedback on staff performance.

Finally, the Director thanked Mr. Parker Dietrich for his years of services to Lowpoint Washburn School District and WCSEA. He is retiring at the end of the calendar year.

There being no further business, on a motion by Dr. Lee, seconded by Mr. Dietrich, the meeting was adjourned at 9:07 a.m. All present voted "yea".

  
Board Secretary

1/10/18  
Date

  
Chairman

1/10/18  
Date