

**Woodford County Special Education Association**  
**EXECUTIVE COMMITTEE MEETING**  
**August 7, 2018, 11:30 a.m., WCSEA Office**

The meeting was called to order by chairman, Dr. Dan Oakley on August 7, 2018 at 11:30 a.m.

*Members present:*

Mr. Martin Payne	#1	
Mr. Daren Lowery	#2	
Dr. Dan Oakley	#6	
Mr. Duane Schupp	#21	
Dr. Rohn Peterson	#60	Arrived at 11:33 a.m.
Mr. Dan Mair	#69	
Mr. Sean O'Laughlin	#122	
Mr. Bob Bardwell	#140	

*Members absent:*

None

*Others present:*

Dr. Eric Scroggs, Executive Director  
Mrs. Maureen Whalen– WCSEA Administrator  
Jodi Heflin – WCSEA Parent Advisory Committee

Moved by Mr. Schupp seconded by Mr. Payne, to approve the Executive Committee meeting minutes of June 9, 2018, Executive Session Minutes from June 9, 2018, special meeting minutes from June 25, 2018, Executive Session Minutes from June 25, 2018, and treasurer's reports and financial reports of August 9, 2018, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Jodi Heflin of the Parent Advisory Committee provided an update from the first meeting on October 1, 2018. The committee reviewed the purpose, selected leadership positions, and brainstormed topics for discussion for the upcoming year.

Moved by Mr. O'Laughlin, seconded by Mr. Bardwell, to approve the recall of Ameer Meinhold and Rebecca Speerly for the 2018-2019 school year. The recall was due to the notification that WCSEA had been awarded the Pre-K grant for the 2018-2019 school year. Dr. Scroggs indicated that the grant is not yet ready in IWAS but the grant dollars have been formally awarded to WCSEA. All present voted "yea" on roll call vote.

Moved by Dr. Peterson; seconded by Mr. Mair, to approve the employment of the following employees for the 2018-2019 school year, pending completion of licensure requirements and results of background checks.

- Samantha Bell as Full Time Special Education Teacher at MTHS Skill Builders
- Teresa Tyra as Full Time Speech-Language Pathologist
- Frank Sauder as Part-Time (0.4 FTE) Speech-Language Pathologist
- Jinny Glas as Full-Time Teaching Assistant in Bright Beginnings
- Renatta Hoffer as Full Time Teaching Assistant in Bright Beginnings
- Angela Sutton as Full Time Certified Occupational Therapy Assistant
- Elizabeth Nass as Part Time (0.7 FTE) Teaching Assistant
- Dean Brown as Part Time (0.2 FTE) Psychologist
- Andrea Harris as Part Time (0.1 FTE) Physical Therapy Assistant

- JoEllyn Curry as Full Time Teaching Assistant at MTHS STARS

All present voted "yea" on roll call vote.

Moved by Mr. Payne; seconded by Mr. Lowery, for the Executive Session minutes from March 8, 2018; April 12, 2018; May 10, 2018; June 14, 2018; and June 25, 2018 to remain closed. All present voted "yea" on roll call vote.

Moved by Mr. O'Laughlin seconded by Mr. Bardwell, to approve the FY2019 Tentative Budget as presented. Dr. Scroggs provided an overview of the budget and the increase of expenses from FY18 is approximately \$70,000. The final budget will be presented for approval at the September meeting. All present voted "yea" on roll call vote.

Dr. Scroggs reviewed the process of Free/Reduced Lunch claims for students at Black Partridge and Easterseals. The school will begin making claims under the GH lunch program, and we want to ensure that districts are not already claiming these students. Superintendents are going to double check this and confirm with Dr. Scroggs.

Dr. Scroggs submitted the End of Year 2017-18 WCSEA Report, which includes data and information regarding WCSEA programs and services.

Dr. Scroggs reviewed changes that will be coming to the IDEA grant structure for the 2019-20 year. Subgrants will not longer be completed under a cooperative grant, but rather, grants and funding will flow directly to the districts. Dr. Scroggs will be working with ISBE and our attorney to work out the details.

Dr. Scroggs provided an update regarding the health insurance renewal with United Healthcare. The renewal was a 29% increase from the previous year. The insurance committee recommends quotes from other carriers. The committee will review the costs of different carriers and make a decision regarding the carrier, as well as WCSEA contribution amounts for premiums.

WCSEA will hold an Administrator training on September 14, 2018 from 8:30-11:30 at the WCSEA office. Topics covered will include RtI/MTSS, SEL/Counseling, 504, and an update on WCSEA programs. An invitation will be sent to all district administrators.

The resignation was submitted for Jack Knight, COTA, effective at the end of the 2017-18 school year.

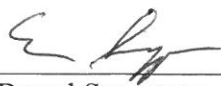
Program rosters and staff rosters for the 2018-19 school year were provided. All positions are currently filled.

Dr. Scroggs reminded the superintendents that first semester billing will take place based on student enrollment after Labor Day.

A motion was made by Mr. Bardwell seconded by Mr. Mair at 12:21 p.m. to enter into Executive Session for the Purposes of Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees. (Illinois *Open Meetings Act*, 5 ILCS 120/2(c)(2). All present voted "yea" on roll call vote.

A motion was made by Mr. Lowery; seconded by Mr. O'Laughlin at 12:33 p.m. to enter back into open session. No action was taken as a result of Executive Session. All present voted "yea" on roll call vote.

There being no further business, on a motion by Mr. Mair, seconded by Mr. O'Laughlin, the meeting was adjourned at 12:38 p.m. All present voted "yea".

  
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Board Secretary

9/13/18  
Date

  
\_\_\_\_\_  
Chairman

9-13-18  
Date