

Woodford County Special Education Association
EXECUTIVE COMMITTEE MEETING
June 9, 2016, 8:00 a.m., WCSEA Office

The meeting was called to order by chairman, Mr. Dan Mair on June 9, 2016 at 8:01 a.m.

Members present:

Mr. Martin Payne	#1	
Dr. Michelle Lee	#2	
Dr. Dan Oakley	#6	
Mr. Parker Dietrich	#21	
Dr. Rohn Peterson	#60	
Mr. Dan Mair	#69	Left at 8:35 a.m.
Mr. Randy Toepke	#122	
Mr. Bob Bardwell	#140	

Members not present:

None

Others present:

Mr. Eric Scroggs, Executive Director
Kelli Peterson, Special Education Administrator
Mr. Kevin Dill, Easter Seals
DAndra Derr, ACES Parent Group
Megan Mutti, ACES Parent Group

Moved by Dr. Oakley seconded by Mr. Mair, to approve the Executive Committee meeting minutes of May 5, 2016, Executive Session from May 5, 2016, the bills, treasurer's reports and financial reports of June 9, 2016, and the destruction of Executive Session Audio Recordings Older than 18 months. All present voted "yea" on roll call vote.

Kevin Dill presented on the Easter Seals strategic plan and the educational component that may be housed at Germantown Hills Elementary Building. The Director then gave an update on the decision making process for WCSEA, including the upcoming Strategic Planning session on June 13th.

Moved by Dr. Oakley, seconded by Mr. Toepke, to approve the Tentative FY17 Budget Resolution. The Director presented the tentative budget and answered questions from the board. The board recommended that the finance committee convene to review the budget in more detail prior to the final adoption in September. All present voted "yea" on roll call vote.

Moved by Mr. Bardwell seconded by Dr. Lee, to approve the FY17 IDEA Flow Through, IDEA Preschool, 3-5 Pre-K, 0-3 Early Intervention, and STEP grants. All present voted "yea" on roll call vote.

Moved by Dr. Peterson seconded by Dr. Oakley, to approve the employment of Melissa Stalter as full time School Social Worker for the 2016-17 school year pending results of background check. All present voted "yea" on roll call vote.

Moved by Mr. Payne seconded by Mr. Toepke, to approve the employment of Heather Brown as full time Speech-Language Pathologist for the 2016-17 school year pending results of background check. All present voted "yea" on roll call vote.

Moved by Mr. Toepke seconded by Mr. Payne, to approve 2016-17 WCSEA board meeting schedule as presented. All present voted "yea" on roll call vote.

Moved by Mr. Toepke seconded by Dr. Peterson, to approve the Board Policy/Procedures per the IDHS audit recommendations. Final administrative procedures were provided by IASB PRESS services. All present voted "yea" on roll call vote.

Moved by Mr. Payne seconded by Dr. Peterson, to approve the Prevailing Wage Rate Resolution for Woodford County. All present voted "yea" on roll call vote except for Dr. Oakley, who voted "no".

The Director discussed the current billing structure for speech, which is based on actual cost for the speech path salary and benefits who is placed in the district. The Director sought feedback into whether the board wanted to consider a billing rate model similar to Support Services, which would apply the same rate to all districts. The Finance Committee will examine this issue and bring recommendations to the board as a whole.

The Director reviewed the draft School Nursing/Medical Review Guidelines that WCSEA administration developed. The districts that have a Professionally Licensed School Nurse will be able to cover their needs (Fieldcrest, Eureka, and Metamora High). If the need for a medical review comes about in the other districts, the Eureka and Metamora High nurses will be able to assist. The Fieldcrest nurse is contracted and will not be able to assist. WCSEA is going to consider hiring a school nurse for the FY18 year.

The Director indicated that all districts and the coop have met the requirements for MOE.

The Director indicated that the annual Private School Consultation was held on behalf of the 8 member districts on May 24, 2016. Three districts were selected for an audit, and the Director has submitted the appropriate documentation to ISBE.

The Director indicated that the dates have been set for the special education teacher training on September 9, 16, and 23. WCSEA administration will work with the districts to assign teachers to one of the three training dates. Additionally, a session for school administrators will be held on September 19, going over updates in special education, 504, ELL, and RtI.

The Director submitted the personnel report, which included the resignations of Mary Bishop, Special Education Teaching Assistant, and Tara Medlin, Special Education Teacher, effective at the end of the 2015-16 school year.

The Director provided tentative WCSEA program rosters and WCSEA staff assignments for the 2016-17 year. An updated roster of each will be provided again in early August.

There being no further business, on a motion by Mr. Payne, seconded by Mr. Bardwell, the meeting was adjourned at 9:43 a.m. All present voted "yea".


Board Secretary

8/4/16
Date


Chairman

8/4/16
Date